

CURRICULUM VITAE OF CELESTE CAMPHOR

Framecore Business Administrator

Profile:

Celeste has many years of administrative experience. She joined Framecore (Pty) Ltd as Business Administrator in November 2023. She also has experience in the accounting and legal field with her focus being on civil litigation, legal writing and labour law. She is a team player and always ready for a challenge.



Employment History:

- **Framecore (Pty) Ltd**
Period: 2023 - Current
Position: Business Administrator
Role: Administration
- **The Construction Co.**
2020 - 2021
Position: Site Clerk
Role: Administration

Personal Details:

- Celeste Camphor
- Tel: 021 180 1652
- Cell: 067 896 4598
- Mail: celeste@framecore.co.za
- Address: No. 5 Imola Close
Killarney Gardens, 7441

Experience / Education

- **CPUT 2015**
Certificate Professional Development for PA's &
Secretaries
- **South African Law School 2014**
National Certificate Paralegal Studies NQF Level 5
- **Varsity College 2011**
Certificate - Financial Accounting
- **Varsity College 2009**
Certificate - Bookkeeping

Skills:

- Communication
- Administration
- Attention to detail
- Problem Solving
- Legal
- Accounting
- Event Planning

References:

- Eugene Davids, Construction Manager